

TWT 1444 H - Skill Evidence Assignment

Al-Dai al-Ajal Syedna Aali Qadr Mufaddal Saifuddin ^{TUS} has bestowed you with azeem sharaf of performing khidmat in various fields, domains and regions. Each khidmat brings you immense and valuable experiences and learnings. In order to record and document your **work experience** and **unique skills** developed during the khidmat, you are required to attempt and submit the **Skill Evidence Assignment**.

- The assignment will help you identify knowledge, experience and skills acquired during the TWT khidmat.
- The assignment will serve as evidence of work and skills and as a record in Alvazarat-us-Saifiyah.

Please read the guidelines given below before attempting the assignment.

Guidelines for Assignment

Learning from your experience (experiential learning) helps you learn and grow, teaches you skills, and gives you irreplaceable memories.

For your assignment,

- a) **Recall** your TWT khidmat this year, **state** the most memorable experiences, and **explain** what made it memorable.
- b) **Demonstrate** your approach and practice to achieve TWT's vision of business development and economic growth of mumineen.
- c) **Compare** the approaches used by you in (b).
- d) **Evaluate** your approach and practice during the TWT Khidmat to achieve the goals assigned to you and **identify** the strengths and areas where you could improve.

Note:

- The assignment should not include more than 2000 words, else it will not be accepted and sent back for resubmission with a **maximum of 2000 words**. (If the accepted resubmission is before the deadline, then there is no score deduction for late submission).
- The assignment can be attempted in **Lisan ud Dawat** or **English**.
- The evidence can include photographs, screenshots of feedback from members / mumineen and testimonials from members / mumineen.
- The examples should be provided from TWT 1444 H experience only.
- The assignment should be submitted in PDF **before 27mi Shawwal al-Mukarram 1444 H**.
- If the assignment is submitted after the deadline, i.e., 27mi Shawwal al-Mukarram 1444 H, 23: 59 IST then 0.1 shall be deducted from the final score for a late submission.

✚ Assignment Rubrics

Here is the rubric (marking criteria) that you shall refer to before attempting the assignment. It has 7 criteria and 3 levels of performance (1/2/3).

No	Criteria	1-Fair	2-Good	3-Excellent
1.	number of experiences discussed (a)	explained 0-1 experience	explained 2-3 experiences	explained more than 3 experiences
2.	explanation (a)	the explanation was vague and was supported by 0-1 evidence from TWT khidmat experience	the explanation was sometimes clear and supported by 2-3 evidence from TWT khidmat experience	the explanation was clear and crisp and supported by more than 3 evidence from TWT khidmat experience
3.	demonstration of approach (b)	0-1 approach was demonstrated with 0-1 examples	2-3 approaches were demonstrated with 2-3 examples	more than 3 approaches were demonstrated with more than 3 examples
4.	number of approaches/ practice compared (c)	compared 0-1 approach	compared 2-3 approaches	compared more than 3 approaches
5.	comparison between the approaches/ practice (c)	similarities and differences were not clearly explained and well presented, and/or wrote less than 2 differences and/or 0-1 similarity	similarities and differences were presented using a table/chart/ paragraph but were not clear, and/or wrote less than 3 differences and/or 0-1 similarity	similarities and differences were presented clearly using a table/chart/ paragraph and wrote more than 3 differences and at least 1 similarity
6.	number of practices/ approach evaluated (d)	evaluated 0-1 approach	evaluated 2-3 approaches	evaluated more than 3 approaches
7.	strengths and areas of improvement of each approach (d)	wrote 0-1 strength and weakness of each approach with 0-1 examples	wrote 2-3 strengths and weaknesses of each approach with 2-3 examples	wrote more than 3 strengths and weaknesses of each approach with more than 3 examples

Scoring details:

- The assignment will be scored for each criterion where 2 is the minimum score and 3 is the maximum. You can aim for 2 or 3 in each criterion and attempt the assignment accordingly.
- An average of all the criteria scores will be taken to give the assignment an overall score out of '3'.
- The assignment will be sent for **re-attempting** under the following situations:
 - a. If a '1' is scored in any rubric criteria, then only that particular part shall be reattempted to meet the minimum score of '2' and the assignment shall be re-submitted as a whole.

Example: If you receive a score of '1' in the 2nd criterion, "explanation (a)", Then you shall re-write the explanation part again to meet the score of 2 or 3 as per your aim and submit the complete assignment again and not only the explanation part.
 - b. 0.05 shall be deducted from the average score for every re-do.